

**BOARD MEETING  
JANUARY 12, 2012**

The meeting of the Terrebonne Veterans Memorial District Board was called to order by Ken Royston, Chairman of the Board, at 5:35 p.m. in the meeting room on the 6<sup>th</sup> floor of the Government Towers at 8006 Main St., Houma, La.

The Invocation was led by Lee Shaffer

The Pledge of Allegiance was led by Ken Royston.

Roll Call of Board Members

Present were : Ken Royston, Will Theriot, John Hebert, C.J. Christ, Louise Moore, Lee Shaffer, Hymel Henry. Absent : Edward Pontiff and Louis Ruffin. Also present were Jamie Elfert and Pat Gordon.

Motion by Louise Moore; 2<sup>nd</sup> by Will Theriot to accept the minutes of the meeting of December 1, 2011. Approved by the Board.

A request was made for comments from the public. There were no comments

Motion by Louise Moore; 2<sup>nd</sup> by Lee Shaffer to approve the monthly bill list and pay the outstanding invoices in the amount of \$13,163.80. Copies attached. Approved by the Board.

Motion by Louise Moore; 2<sup>nd</sup> by Lee Shaffer to accept the Monthly Financial Report dated December 31, 2011. Copies attached. Approved by the Board.

A Draft of Financial Polices of the Terrebonne Parish Veterans Memorial District was presented by Jamie Elfert. The Policies will be reviewed and adopted at the next meeting.

Jamie Elfert reported that only one firm had sent in a price quote (\$4000.00) for the 2011 Audit and that she was waiting for two more quotes. A motion was made by Louise Moore; 2<sup>nd</sup> by Hymel Henry to have the President hire the Audit Firm with the lowest quote. Approved by the Board.

Motion by C.J. Christ; 2<sup>nd</sup> by Will Theriot to approve a request by Cristiano Ristorante to park their Lunch Box Wagon on a temporary basis on property owned by the Veterans

Memorial District at 1153 Barrow St. Approved by the Board, predicated on all proper permits required from the Parish and all regulations met.

Veterans Park : No report.

Site Committee : Lee Shaffer discussed six possible sites for building of the new museum. Information attached. Also Lee reminded us of the January 14<sup>th</sup>, 2012 meeting with Steve Vassallo, CEO of TEDA to discuss long-range planning to update the Museum's Mission and Vision. The meeting will be held from 9:00 a.m. to 12:00 p.m. at the Museum.

Regional Military Museum : C.J. Christ reported that structural repairs on the second floor of the Museum are to be done to increase the storage area. Workers to be supplied free of charge by the TPSO inmate program. Also received were two portable kitchens from the National Guard that could be used in a "static" display.

There were no other matters to be considered by the Commission.

Motion by Hymel Henry; 2<sup>nd</sup> by Lee Shaffer to adjourn meeting. Approved by Board. Meeting adjourned at 6:50 p.m.